I. INTRODUCTION

A. This course will educate parents to the current dangers to children. It will focus on the issues of dangers from computer-based on-line sources, alcohol and drug abuse, teenage domestic violence, and other various dangers children face every day.

B. This course will provide the student with an in-depth understanding of these dangers and offer suggestions on how to combat them within the home, the school, and the workplace.

C. Special Topics in Criminal Justice is an elective course for an Associate in Applied Science degree with a major in Criminal Justice.

D. This course is occupationally related and serves in preparation for career(s) in Law Enforcement and Criminal Justice.

II. LEARNING OUTCOMES

Upon successful completion of this course, Special Topics in Criminal Justice, the student will:

A. Be informed of on-line predators, how they operate, and how to successfully prohibit their access into your home computer system.

B. Be alert to and informed about the signs and dangers of teenage alcohol and drug abuse. This information will provide the student with information that will prepare them to deal with this issue, and how best to assist a teenager in trouble.

C. Be aware of the on-going problems of teenage domestic violence, how to control it, and the warning signs.

D. Be informed of protective measures against child abduction, family violence, childcare providers, school safety, teenage dating, driving, and drinking. Many avenues will be explored and practical methods provided in dealing with these current issues.

III. INSTRUCTIONAL MATERIALS

Course handouts on each topic will be distributed by the individual instructors.

April 2009
IV. COURSE REQUIREMENTS

A. Attendance: (Refer to CTC Catalog for detailed policy). You are expected to attend each class period, be on time and stay the full class period or be counted absent. YOU are responsible for all course material missed due to absence.

B. Reading assignments/ HOMEWORK: You are expected to have read the assigned readings prior to class. You should be prepared to discuss reading assignments in class. Each student is expected to be prepared for class each class period by having read the assigned chapter(s) BEFORE coming to class and having any homework completed BEFORE arriving to class.

C. Quizzes/ Examinations: Be prepared to take unannounced quizzes relating to lecture material and text assignments. Be present for all examinations.

D. Student Responsibility: It is the student’s responsibility to make up any missed class work/ assignments. If the student has prior knowledge of a class or classes to be missed, the student is responsible for contacting the instructor to receive information regarding material/ assignments during the missed class period(s).

V. EVALUATION

A. The student will be evaluated on the following:
   1. Attendance/Class Participation
   2. Briefing
   3. Quizzes
   4. Final Examination

B. A student must be present for all examinations. No make-up examinations will be given. Students who know in advance they will be absent from an examination for valid reasons, must arrange to take an early examination. Unexpected absences due to illness or other extenuating circumstances require the student to see the instructor concerning individual make-up work in lieu of the missed examination.

C. Students with unexcused absences will be given a zero for the missed examination.

VI. SEMESTER GRADE COMPUTATIONS

A. Distribution of possible points (percentages).

   Attendance/Participation  25%

April 2009
Briefing 25%
Quizzes 25%
Final exam 25%
Total 100%

Semester grade will be determined by the bracket in which the average grade falls:

GRADING SCALE:

<table>
<thead>
<tr>
<th>PERCENTAGE</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%-90%</td>
<td>A</td>
</tr>
<tr>
<td>80%-89%</td>
<td>B</td>
</tr>
<tr>
<td>70%-79%</td>
<td>C</td>
</tr>
<tr>
<td>60%-69%</td>
<td>D</td>
</tr>
<tr>
<td>59 and below</td>
<td>F</td>
</tr>
</tbody>
</table>

A student must take the final examination to receive a grade for the course.
VII. NOTES AND ADDITIONAL INSTRUCTIONS FROM COURSE INSTRUCTOR

A. **Tuition refunds** are made only in the case of class cancellation or official and timely withdrawal from CTC or from a course. Please refer to the current course catalog for more details, at [http://europe.ctcd.edu/library/catalog.php](http://europe.ctcd.edu/library/catalog.php).

B. **GoArmyEd** students should contact their education counselor before withdrawing and are required to withdraw through the GoArmyEd portal.

   Please note: a military withdrawal does not override CTC’s grading policy.

   For **self-pay students**, refunds are computed from the date the Application for Withdrawal or Refund is filed with the CTC Field Representative or designated Student Services Officer. Special conditions apply to students who receive federal, state, and/or institutional financial aid.

   **Tuition and fees paid directly to the Institution** by the Veterans Administration, Title IV (Financial Aid Programs, a sponsor, donor, or scholarship shall be refunded to the source rather than directly to the students.

C. **Course Withdrawals, Student Responsibilities**

   It is the student’s responsibility to officially withdraw from a course. The instructor cannot initiate a withdrawal based upon a student’s request. Rather, students must initiate the withdrawal with the designated Education Center Representative, through the CTC Field Representative or the Student Services Officer for that region.

   Applications for Withdrawal will be accepted at any time before the completion of 75% of the course, after which time the student will be assigned an “FN”- “Failure for Non-attendance”.

D. **Incomplete Grade Policy**

   An “IP” or “Incomplete” grade may be assigned by an instructor if a student has made satisfactory progress in a course with the exception of a major quiz, final exam, or other project. The “IP” grade may also be assigned based on circumstances beyond a student’s control, such as personal illness, death in the immediate family, or military orders. Notice of absences, with supporting documentation, may be required by the instructor. The instructor makes the final decision concerning the granting of the incomplete grade. With an “Incomplete” grade, students are required to complete a set amount of work before the instructor will submit an official letter grade. This date can be determined by the instructor but must be within 110 days of the course end date. After completion of the work the instructor can then change the grade of “IP” to the appropriate letter grade. If this work is not completed by the specified date the instructor will change the grade to
“F”.

E. Cellular Phones and Beepers: Cellular phones and beepers will be turned off while the student is in the classroom or laboratory.

F. American’s With Disabilities Act (ADA): Students requiring accommodations for disabilities are responsible for notifying the instructor. Reasonable accommodations will be granted in full compliance with federal and state law and Central Texas College policy.

G. Instructor Discretion: The instructor reserves the right of final decision in course requirements.

H. Civility: Individuals are expected to be cognizant of what a constructive educational experience is and respectful of those participating in a learning environment. Failure to do so can result in disciplinary action up to and including expulsion.

VIII. COURSE OUTLINE AND SCHEDULE
Session One
ON-LINE PREDATORS

Session Two
TEENAGE ALCOHOL AND DRUG ABUSE

Session Three
PROTECTING THE GIFT

Session Four
TEENAGE DOMESTIC VIOLENCE