

**CENTRAL TEXAS COLLEGE**  
**SYLLABUS FOR CJLE 1211**  
**BASIC FIREARMS**  
**Formerly CRIJ/LAWE 2201**

**Semester Hours Credit: 2**

**INSTRUCTOR:**  
**OFFICE HOURS:**

**I. INTRODUCTION**

- A. This course is designed to provide the student with instruction in firearm safety, cleaning and care techniques, proper shooting principles, and proficiency with a handgun and a shotgun.
- B. Also discussed are moral responsibilities, and legal ramifications of the police firearm in the course of police duty. It is the responsibility of the individual to practice a total safety concept in the use of all firearms.
- C. The course is directed toward safe, moral, and legal use of the police firearm to aid in the enforcement of law and to give the police officer the knowledge and skills to make the proper decisions for the use of the police firearm.
- D. This course is required for the Associate in Applied Science degree in Criminal Justice.
- E. This course is occupationally related and serves as preparation for careers in Law Enforcement, Criminal Justice, and Corrections.
- F. Prerequisite: Criminal Justice Department Director approval.
- G. Alphanumeric coding used throughout the syllabus denotes the integration of SCANS occupational competencies (C) and Foundation skills (F).

**II. LEARNING OUTCOMES**

Upon successful completion of this course, Firearms, the student will:

- A. Discuss the various acceptable firearms available for general police service. (C5-C7, F1, F5, F8-F11, F-13-F17)
- B. Identify and apply firearms safety in its many aspects. (C19, F5, F13-F17)
- C. Discuss the moral and legal use of firearms and the application of force. (C5-C7, F1, F8, F12-F17)

- D. Demonstrate principles and proficiency with a handgun and shotgun. (C9, C18, C19, F5, F13-F17)
- E. Demonstrate care and cleaning techniques. (C20, F13)

### III. INSTRUCTIONAL MATERIALS

- A. The instructional materials for this course are viewable through [www.ctcd.edu/books](http://www.ctcd.edu/books)
- B. Supplementary Reading :(None)
- C. Reference:
  - 1. Barber, Daniel L, *Law Enforcement Firearms Training*, 2nd Ed, DL Barber Venues, 1990.
  - 2. Conti, Michael E, *In The Line of Fire: A Working Cop's Guide To Pistolcraft*, Boulder, Co: Paladin Press, 1998.
  - 3. Ferguson, Tom, *Modern Law Enforcement Weapons and Tactics*, Northbrook IL: DBi Books Inc, 1991.
  - 4. Lauck, Dave M, *The Tactical Marksman: A Complete Training Manual for Police and Practical Shooters*, Boulder, Co: Paladin Press, 1999.
  - 5. Suarez, Gabriel, *The Tactical Advantage, A Definitive Study of Personal Small Arms Tactics*, Boulder, CO: Paladin Press, 1998.
- D. Audio-Visual Aids: Power point and videos at instructors discretion.
- E. Other Instructional Material:
  - 1. Handguns may include - .38 Spec. Revolvers /.357 Mag. Revolver, .22 Cal revolver / 9mm Semi-Auto, with 4" barrel, manufactured by Smith and Wesson, Colt Firearms.
  - 2. Shotgun - .12 gauge, 18/20" barrel, pump/slide action, manufactured by Smith and Wesson, Remington, Hi Standard Winchester, Ithaca Firearms Company
  - 3. Selected commercial-quality ammunition

### IV. COURSE REQUIREMENTS

- A. Your first responsibility is scholarship. The grade you receive for this course will not be the grade of the instructor, but rather the grade you and you alone make.
- B. You should attend class regularly and be prepared to participate in classroom discussions and to take quizzes relating to lecture material.
- C. You are encouraged to give your best effort throughout the semester. From the beginning, you should plan for a steady, organized, and continuous effort, which in

the long run will prove more effective for your final grade than a last minute crash-cram policy.

- D. You are expected to read all assigned material and bring your textbook to class. Keep informed on all assignments, especially after an absence.
- E. You are expected to keep informed on all assignments, especially after an absence.
- F. Good class notes are indispensable for earning a good grade, since both the material assigned and that discussed in class will be the basis for examination material.
- G. Term Paper: A term paper will be required for this course. The subject must be appropriate for the course material. Your Term Paper will be 5 Pages in length, which includes both a cover sheet and works cited. You may use either MLA or APA Format. Margins will be set to 1 inch and you will use 12 point font. The value is indicated in the semester grade computation and has considerable weight on your final average.

## V. EXAMINATIONS

- A. There will two major examinations during the course as follows:
  - 1. Mid-Term Exam
  - 2. Final Exam
- B. A student must be present for all examinations. No make-up examinations will be given. Students who know in advance that they will be absent from an examination due to valid reasons must arrange to take an early examination. Unexpected absences due to illness or extenuating circumstances will require the student to see the instructor about individual make-up work.
- C. Students without excused absences will be given a zero for the missed examination.
- D. Examinations may consist of objective (true/false, multiple choice, fill-in-the-blank, and matching) or subjective (short answer and essay) questions, or a combination of both types. Students majoring in Criminal Justice and Law Enforcement must be able to communicate both orally and in written form, thus some questions requiring the composition and writing of an essay answer will be required.

## VI. SEMESTER GRADE COMPUTATIONS

<u>Exams</u>	<u>Points</u>	<u>Points</u>
Three Quizzes	100 Points each	900 - 1000 = A
Mid-Term Exam	200 Points	800 - 899 = B
Final Exam	300 Points	700 - 799 = C
Term Paper	<u>200 Points</u>	600 - 699 = D
	1000	0 - 599 = F

## VII. NOTES AND ADDITIONAL INSTRUCTIONS FROM COURSE INSTRUCTOR

- A. Withdrawal from Course: It is the student's responsibility to officially drop a class if circumstances prevent attendance. Any student who desires to, or must, officially withdraw from a course after the first scheduled class meeting must file a Central Texas College Application for Withdrawal (CTC Form 59). The withdrawal form must be signed by the student.

CTC Form 59 will be accepted at any time prior to Friday of the 12th week of classes during the 16-week fall and spring semesters. The deadline for sessions of other lengths is as follows:

10-week session	Friday of the 8th week
8-week session	Friday of the 6th week
5-week session	Friday of the 4th week

The equivalent date (75% of the semester) will be used for sessions of other lengths. The specific last day to withdraw is published each semester in the Schedule Bulletin.

Students who officially withdraw will be awarded the grade of "W," provided the student's attendance and academic performance are satisfactory at the time of official withdrawal. Students must file a withdrawal application with the college before they may be considered for withdrawal.

A student may not withdraw from a class for which the instructor has previously issued the student a grade of "F" or "FN" for nonattendance.

- B. An Administrative Withdrawal: An administrative withdrawal may be initiated when the student fails to meet College attendance requirements. The instructor will assign the appropriate grade on the Administrative Withdrawal Form for submission to the registrar.
- C. An Incomplete Grade: The College *Catalog* states, "An incomplete grade may be given in those cases where the student has completed the majority of the course

work, but because of personal illness, death in the immediate family, or military orders, is unable to complete all the requirements for a course." Prior approval from the instructor is required before the grade of "I" is recorded. A student who merely fails to show for the final examination will receive a zero for the final and an "F" for the course.

- D. Cellular Phones and Beepers: Cellular phones and beepers will be turned off while the student is in the classroom or laboratory.
  
- E. American's With Disabilities Act (ADA): Disability Support Services provide services to students who have appropriate documentation of a disability. Students requiring accommodations for class are responsible for contacting the Office of Disability Support Services (DSS) located on the central campus. This service is available to all students, regardless of location. Explore the website at [www.ctcd.edu/disability-support](http://www.ctcd.edu/disability-support) for further information. Reasonable accommodations will be given in accordance with the federal and state laws through the DSS office.
  
- F. Instructor Discretion: The instructor reserves the right of final decision in course requirements.
  
- G. Civility: Individuals are expected to be cognizant of what a constructive educational experience is and respectful of those participating in a learning environment. Failure to do so can result in disciplinary action up to and including expulsion.